



## Booking Policy & Credit Card Authorization Form

Canmore Downtown Hostel has extensive experience working with groups and long stay reservations, we understand that you need flexibility with their bookings. We have put the following policies in place to ensure that everything runs smoothly during your visit to our hostel.

**Reservation long stay:** Any reservation 7 days and longer will require a 20% deposit at the time of booking to secure your reservation. A 50% deposit is required if your reservation is for more than 50% of the hostel beds. The remaining balance will be taken 14 days prior to check-in.

### **Cancellations & Changes:**

You may cancel up to **28 days** in advance of check-in with no penalty.

Cancellations **within 28** days forfeit the deposit.

Cancellations made **14 days or less** before the check-in date are 100% non-refundable.

I **RESERVATION HOLDER**, understand and hereby consent to the terms and conditions of this group booking policy.

**Print Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

Canmore Downtown Hostel reserves the right to cancel any reservations not paid in full 14 days in advance. **No shows** will not receive a refund. We will hold the booking for the durations of the reservation, provided payment has already been received as required.

**Credit Card Authorization:** By signing this form you are consenting to the authorization of all charges to the credit card provided on your reservation.

**Print Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Contact: Rachael Carter +1 (403) 675 1000

### **Canmore Downtown Hostel**

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